

Refund Request Form – Boy Scout/Cub Scout Camp

The Middle Tennessee Council Camping Committee’s refund policy reads: Individuals that cancel a reservation 10 days prior to attending Summer Camp will receive a refund of fees paid, less a \$30.00 cancellation charge. **No refunds will be made after the 10-day cancellation deadline.**

NO REFUNDS WILL BE CONSIDERED UNLESS THIS FORM IS COMPLETED AND RECEIVED AT THE JET POTTER SCOUT SERVICE CENTER 10 DAYS BEFORE UNIT’S FIRST DAY IN CAMP.

Scouts Name _____ Unit # _____ Week/Session # _____

Fees Paid \$ _____ Amount of refund requested \$ _____

Reason for Refund Request (be specific) _____

Please provide the following information to receive your refund:

TROOPS (refund will be sent to Scoutmaster of record)	PACKS (refund can be sent to individual or pack)
Name of Scoutmaster: _____	Name: _____
Address of Scoutmaster: _____	Address: _____
City: _____ State: _____	City: _____ State: _____
ZIP: _____ Phone: _____	ZIP: _____ Phone: _____

I understand this request will be reviewed and, if approved, payment will be made to the person named above or the pack/troop leader as appropriate.

Signature _____ Date _____

Do Not Write Below This Line

FOR OFFICE USE ONLY

Reviewed by _____ Date _____

Amount of refund granted \$ _____

If no money granted, why? _____

Date check request submitted: _____ Submitted by: _____