## Nominating Committee Chair

## Volunteer Position Description

**Position Responsibilities:** Working together with District Key 3 the Chair will lead the Nominating Committee in selecting and recruiting the Officers and Members at Large of the [District Name] District Operating Committee.

## Responsibilities:

- 1. Recruit and 3 to 4 members to serve as the \_\_\_\_\_ District Nominating Committee
  - a. Committee Members should be well known and respected by their peers.
  - b. Members are not required to have a connection to Scouting but should have a desire to see Scouting make a strong impact within the area.
- 2. Identify vacancies of the District Committee with the help of District Key 3.
- 3. After nominations have been made, assign nominating committee members to recruit the nominees in a timely fashion. This is done with the help of District Key 3.
- 4. If needed, organize follow-up meetings to identify additional prospects.
- 5. Attend the District Annual Meeting on \_\_\_\_\_, if possible, to present the slate of officers to the District Committee.

## **Time Frame:**

September - District Nominating Committee Orientation at 6pm on Zoom

- September Nominating Committee Meets to Identify Prospects
- October Nominating Committee Recruits Prospects
- November Nominating Committee Reports Positions Recruited
- December District Annual meeting, Nominating Committee Chair leads voting in New District Committee Volunteers.